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March 11, 2009 (Agenda)

Contra Costa Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, CA 94553

Lease Agreement – Informational Item

Dear Members of the Commission:

During prior budget deliberations, Commissioner McNair inquired about a facility lease agreement between the County and LAFCO.

LAFCO staff has been working with the County General Services Department (GSD) on a lease agreement for the LAFCO office space at 651 Pine Street, Sixth Floor in Martinez. The LAFCO office currently occupies approximately 580 square feet of office space and 339 square feet of common area.

In March 2009, GSD staff expects to bring to the Board of Supervisors a lease agreement. Following the Board's approval, LAFCO staff will present to the Commission for consideration the lease agreement. We expect to bring this forward at the April 8, 2009 LAFCO meeting.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER